

## Information for business partners of GKN Automotive on the processing of personal data pursuant to GDPR

With this letter we would like to inform our business partners about the processing of personal data in accordance with the EU General Data Protection Regulation (GDPR). GKN defines business partners as in particular customers, suppliers and service providers as well as other persons or companies in a business relationship with GKN.

The German companies in the automotive division of the GKN Group and its affiliated companies (hereinafter referred to as **GKN**) are obliged to protect the privacy of their business partners or natural persons acting on their behalf, such as representatives, contact persons and employees. Please make sure that these persons, whose personal data we process, are aware of our data protection information.

### 1. Contact details

The controller responsible for processing of your personal data is the GKN company to which you have a business relationship.

<b>GKN Driveline Deutschland GmbH</b>	Carl-Legien-Straße 10, 63073 Offenbach, Germany
<b>GKN Driveline Trier GmbH</b>	Hafenstraße 41, 54293 Trier, Germany
<b>GKN Gelenkwellenwerk Kaiserslautern GmbH</b>	Carl-Legien-Straße 10, 63073 Offenbach, Germany
<b>GKN Driveline International GmbH</b>	Hauptstraße 130, 53797 Lohmar, Germany
<b>GKN Driveline Service GmbH</b>	Nussbaumweg 19-21, 51503 Rösrath, Germany

The contact details of our company data protection officer are as follows:

**Mrs. Iris Duch**  
**Clarius Legal Rechtsanwaltsgesellschaft**  
**Neuer Wall 77, 20354 Hamburg**

Telefon: +49 40 257 660 90-0  
E-Mail: [Datenschutz.DS@nn.gkn.com](mailto:Datenschutz.DS@nn.gkn.com)

### 2. Purposes and legal bases of the processing of your data

The personal data is collected for the fulfilment of contracts, e.g. for the processing of quotation requests, purchase contracts, deliveries, payment transactions, warranties or repair work, customer service and account management (Art. 6 para. 1 lit. b GDPR).

Furthermore, personal data may be processed on the basis of a given consent, e.g. for specific marketing purposes (Art. 6 para. 1 lit. a GDPR).

GKN is also subject to various legal obligations that may require the processing of personal data. These legal obligations may arise, for example, from obligations under tax law or foreign trade law (Art. 6 para. 1 lit. c GDPR).

Personal data is also processed to the extent necessary to safeguard GKN's legitimate interests (Art. 6 para. 1 lit. f GDPR). These may include, for example, internal administrative purposes (e.g. accounting, reporting), obtaining economic information, guaranteeing security of IT, buildings and plants or IT operations, using external service providers to support our business processes or assert legal claims and defend in legal disputes.

### **3. Data sources**

We process personal data that we receive directly from you or your representatives, contacts and employees. In addition, publicly accessible sources (e.g. commercial and association registers, press or Internet) or credit agencies may also be used, whereby this information may contain a reference to the named natural persons.

### **4. Recipients or categories of recipients of your personal data**

Within GKN, only authorised employees with appropriate responsibilities have access to personal data.

We are authorised to commission third parties (also internal to GKN) to provide specific services. These can be, for example, IT, financial or consulting services. These third parties provide the services for us under our supervision and in accordance with our instructions. They may have access to personal data on a need-to-know basis to provide their services.

Furthermore, personal data may be disclosed to third parties if you have consented to such disclosure or if we are required to do so by law and/or governmental or court order. In particular, this may involve the provision of information for the purposes of tax authorities, social insurance institutions or law enforcement authorities.

### **5. Transfer of data to a third country**

For the purposes mentioned under 2. personal data may also be transferred to other GKN companies and their service providers in a country outside the European Union (EU) or outside the European Economic Area (EEA). Since different data protection laws may apply in these countries, we will take reasonable precautions in such cases to ensure adequate protection of personal data. If there is no adequacy decision for the third country, we have for example entered into agreements with recipients in a third country that contain the EU standard contractual clauses.

### **6. Duration of storage of personal data**

After collection, your data will be retained by GKN as long as is necessary for the respective task to be performed in compliance with the statutory or contractual retention periods (e.g. tax-relevant documents 10 years, other business letters 6 years).

### **7. Data protection rights**

According to the GDPR, natural persons are entitled to specific rights of data subjects for the protection of their informational self-determination if the individual eligibility conditions are met.

Natural persons have the right of access pursuant to Art. 15 GDPR, the right of rectification pursuant to Art. 16 GDPR, the right of erasure pursuant to Art. 17 GDPR, the right of restriction of processing pursuant to Art. 18 GDPR, the right of data transfer pursuant to Art. 20 GDPR and the right of objection pursuant to Art. 21 GDPR.

If you have given your consent to GKN processing by means of a corresponding declaration, this consent can also be revoked at any time for the future pursuant to Art. 7 para. 3 GDPR. The lawfulness of the data processing carried out on the basis of the consent up to the revocation is not affected.

There is a right to lodge a complaint with the data protection supervisory authority locally responsible for the respective GKN company.

**Der Landesbeauftragte für den Datenschutz und die Informationsfreiheit Rheinland-Pfalz**  
(The State Commissioner for Data Protection and Freedom of Information Rhineland-Palatinate)

Postfach 30 40, 55020 Mainz, Germany, or:  
Hintere Bleiche 34, 55116 Mainz, Germany  
Telephone: +49 (0) 613 1 208-2449  
E-mail: [poststelle@datenschutz.rlp.de](mailto:poststelle@datenschutz.rlp.de)

**Der Hessische Beauftragte für Datenschutz und Informationsfreiheit**  
(The Hessian Commissioner for Data Protection and Freedom of Information)

Postfach 3163, 65021 Wiesbaden, Germany, or:  
Gustav-Stresemann-Ring 1, 65189 Wiesbaden, Germany  
Telephone: +49 (0) 611 14 08-0  
E-mail: [poststelle@datenschutz.hessen.de](mailto:poststelle@datenschutz.hessen.de)

**Landesbeauftragte für Datenschutz und Informationsfreiheit Nordrhein-Westfalen**  
(State Commissioner for Data Protection and Freedom of Information North Rhine-Westphalia)

Postfach 20 04 44, 40102 Düsseldorf, Germany, or:  
Kavalleriestraße 2-4, 40213 Düsseldorf, Germany  
Telephone: +49 (0) 211 38424-0  
E-mail: [poststelle@ldi.nrw.de](mailto:poststelle@ldi.nrw.de)

**Unabhängiges Landeszentrum für Datenschutz Schleswig-Holstein**  
(Independent State Centre for Data Protection Schleswig-Holstein)

Postfach 71 16, 24171 Kiel, Germany, or:  
Holstenstraße 98, 24103 Kiel, Germany  
Telephone: +49 (0) 431 988-1200  
E-mail: [mail@datenschutzzentrum.de](mailto:mail@datenschutzzentrum.de)

To assert your rights or in case of further questions please contact:

**GKN Driveline International GmbH,**  
**Datenschutzkoordinator**  
(Data Protection Coordinator)

Hauptstraße 130, 53797 Lohmar, Germany